

APPENDIX F-11

VIOLATION CANCELLATION NOTICE

1. PURPOSE

To provide a notification that a customer cancellation document, DIC AC_, has been processed against a requisition document suspended in the Violation Control data bank and recorded in the Active Requisition Status and Control (ARCS) data bank with Status Code BD or ZB. The violated transactions include requisition documents violated during mechanical edits or output for manager review.

2. ORIGIN

This report is produced whenever a customer cancellation, DIC AC_, is processed.

3. FREQUENCY

Multidaily as cancellation documents are processed.

4. FORMAT

a. Heading Line (Standard Identification).

b. Data Organization

(1) Sequence

(a) Major is Output Routing Code (ORC).

(b) Minor is National Stock Number (NSN).

(2) Number of lines per page is variable.

(3) Double-spaced.

(4) Page break is on overflow or change of ORC.

(5) Required totals: none.

c. Captions of data elements:

(1) RECORD POSITIONS 01-80 - Reflects the 80-position format of the cancellation document. The format of this document is depicted in appendix B-17.

(2) VIOLATION CNTL-NR - A 6-position alphanumeric code mechanically assigned to the suspended document. The Violation Control Number is comprised of a 3-position numeric representing the Julian date and 3-position alphanumeric representing the serial number.

(3) ORC - A 2-position alphanumeric code assigned to the organization or individual responsible for processing the original violation.

(4) CANCELLATION TYPE - An in-the-clear message which indicates whether the cancellation was processed for a total or partial quantity.

5. DISTRIBUTION AND RETENTION

One copy to the ORC responsible for correcting the original violation. This report may be destroyed after it has served the purpose for which it was prepared.

6. PROCEDURES AND REVIEW AND PROCESSING

a. This notice informs the responsible individual that a cancellation, DIC AC_, received from the customer has processed. The cancellation, whether for a total or partial quantity, will update the ARCS with Status Code BQ for the quantity requested. The suffix on the requisition will be advanced to the next available suffix if the quantity canceled is a partial quantity. The quantity remaining open will reflect a blank suffix code is are ARCS.

b. The cancellation will be posted to the Requisition history databank and a Supply Status document, DIC AE_, reflecting Status Code BQ will be provided to the customer. The data in the Violation Control databank applicable to the suspended requisition is Status Code BD or ZB will be deleted if the cancellation is for the total quantity suspended in Status Code BD or ZB. If the cancellation is for a partial quantity, the quantity applicable to the suspended requisition is Status Code BD or ZB will be reduced by the partial quantity canceled.

c. The individual receiving this notice should attempt to locate the original requisition output as DIC ZLL, as reflected on appendix F-122, Controlled Violation listing, as DIC ZLR, as reflected on appendix F-117, Uncontrolled Violation listing, or as reflected in the SAMMSTEL online violation process if the cancellation is for a partial quantity. If a listing or hard copy of the document applicable to a partial cancellation has been produced it may be destroyed. After locating the document, review the applicable ARCS. If the cancellation is for a partial, the document should be reentered for continued processing. If the cancellation is for the total quantity, no further action is required.

d. If the original document is reentered for the total quantity before the cancellation has processed and updated the Violation Control databank, the quantity will be mechanically adjusted to equal the open quantity. If the DIC ZLL is reinput with less than the open quantity, the transaction will violate with Manager Notification Information Code (MNIC) 3.

e. If the action has been split using DIC ZLM, the suffix codes should be adjusted according to the information contained in the ARCS. Any part of the directed action that is less than the open quantity will process and the suffix code will advance accordingly. Any part of the directed action that is reinput for a quantity exceeding the remaining open quantity will be rejected with MNIC 3.

[illegible]